

SAINT JOHN PAUL II OFFERS AUTOMATIC PAYMENT

1) What is automatic payment?

Automatic payment is a standing arrangement with an entity such as a utility company or mortgage lender (or a Church) whereby individuals are able to pay monthly obligations by having their bank electronically transfer funds to designated payees through the Automated Clearing House (ACH). The transfers are done automatically on approximately the same date every month. There are no checks to write or mail; the only thing you need to do is write the amount of the payment in your checkbook register.

2) What is the charge for using automatic payment?

There is no charge to use this service.

3) What are the advantages of using automatic payment?

Automatic payment offers many advantages. It eliminates the need to write a check or go online to use a bill paying service. Your support of St. John Paul II will continue even if you are out of town. Many parishioners who currently use automatic pay find that it helps them in budgeting.

4) Who would NOT be a candidate for automatic payment?

Families which depend upon variable income sources such as commissions or bonuses may find it difficult to match their income with monthly payments.

5) How do I set up automatic payment?

The service is very simple to initiate.

- a) Fill out the form on the reverse side of this information sheet.
- b) Attach a voided check.
- c) Include the following on the form:
 - a. The amount of your monthly payment.
 - b. The payment date – offered twice a month
 - i. Business day closest to the 15th
 - ii. Business day closest to the end of the month
 - c. The month you would like to begin the withdrawals. Please allow at least 5 business days for setup.
- d) Return the completed form to the parish office.

6) How can I still participate in the Offertory if I use automatic payment?

The Offertory is our opportunity to return the first fruits of God's blessings, and many families are reluctant to discontinue the actual placing of the envelope in the collection basket. There is an easy solution to this. Simply place the empty envelope in the basket and check the electronic funds transfer box on the outside of the envelope.

7) Will I continue to receive my monthly envelopes?

Yes. In addition to allowing you to participate in the Offertory as outlined above, the monthly packet contains envelopes for the various special collections we support during the year. They can also remind users to record the withdrawal in their checkbook.

Thank you for your generous support of St. John Paul II Parish. If you have any questions about this program, please contact us at 913.747.9636.

AUTHORIZATION AGREEMENT FOR AUTOMATIC PAYMENTS

Name: _____

Address: _____

I (we) hereby authorize **St. John Paul II Parish**, to initiate debit entries to my (our) checking or savings account indicated below. I (we) also authorize the financial institution named below, to debit the same to such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of the U.S. Law.

Financial Institution: _____ Branch: _____

City: _____ State: _____ Zip: _____

Transit Routing Number: _____

Account Number: _____

Account type (circle one): CHECKING / SAVINGS

Amount to be Withdrawn: _____

Date of Withdrawal: ____ Business day closest to the 15th AND /OR ____ Business day closest to the end of the month

Month in which First Withdrawal is to be Made: _____

This authority is to remain in full force and effect until **St. John Paul II Parish** have received written notification from me (or either of us) of its termination in such time and in such manner as to afford **St. John Paul II Parish** and **Financial Institution** a reasonable opportunity to act on it.

Date: _____

Signed: _____

Signed: _____

Attach voided check here